Devi Ahilya Vishwavidyalaya, Indore
Internal Quality Assurance Cell

IQAC/Meeting/01   Date: 26.10.2016

Respected Sir/Madam,

Namaste & Deepawali Best Wishes!

A meeting of all <u>Chairman and Coordinator</u> of Departmental Quality Assurance Cell (DQAC) is being called on **07.11.2016 (Monday) from 11 AM at EMRC, Takshshila Parisar, DAVV** for review and/or discuss on following items:

1. Structure of Departmental Quality Assurance Cell (DQAC)

    a. Please bring following details of DQAC members in hard and soft copy -

      Name, Designation, email ID, Mobile Number

2. Status of meetings of DQAC held at Department Level

    a. **Please bring minutes of all meeting held after NAAC 3rd Cycle i.e. February, 2014**

3. Objectives and functioning of DQAC (**Annexure – I**) - **To adapt if not already made earlier**

4. Department wise Status, Effect, Challenges, Suggestions to Strengthen (if any) of-

    a. Implementation of CBCS

    b. Remedial Classes for Slow Learners - **Pl bring copy of Time Table**

    c. Feedback Mechanism

    d. Alumni Cell

    e. Academic Audit (Internal and External)

5. SSR and Departmental SAR prepared during NAAC 3rd Cycle – **Please download from following link - http://www.iqac.dauniv.ac.in/NAAC_Reaccreditation_Cycle_3_Report_Sept2013.php**

6. Discussion on recommendations of NAAC Peer Team of 3rd Cycle (**Annexure – II**)

7. Time Line for NAAC 4th Cycle (**Annexure – III**)

8. Data Collection Excel Sheets / Data Capturing System

9. AQAR preparation – **Challenges and Suggestions**. **Please download from following link – http://www.iqac.dauniv.ac.in/2015-16_AQAR.php**

10. List of achiever students (name, roll number, course, batch passed out, achievement) instead only numbers

11. Record Keeping and sharing with IQAC

As meeting may continue for 2-3 hrs so humble request to plan & come prepared accordingly. Hon'ble Vice Chancellor (Chairman, IQAC, DAVV) shall chair the meeting.

Kind Regards,

Pratosh

Devi Ahilya Vishwavidyalaya, Indore
Internal Quality Assurance Cell

Annexure – I

For smooth and effective functioning of IQAC it was decided to form department level quality assurance cells. These cells are instrumental in maintaining and upgrading the overall quality of the departments and hence of the university. Respective Head of the Department/Director chairs the DQAC. DQAC is supposes to meet once in a month and look after the quality issues of the respective department.

Objectives of the DQAC are broadly:

1. To Coordinate with IQAC for various data filling exercises related to compliance of NAAC and UGC including Annual Quality Assurance Report (AQAR).

2. To meet regularly (ideally on monthly basis) for keep an eye on parameters related to quality of education.

3. To plan and act as per the vision and mission of the department which must be in line to the vision and mission of the university.

4. To propagate vision and mission of the department and the university to all the stakeholders.

5. To make aware Board of Studies to update and modify the course contents in line to the vision and mission of the department and the university.

6. To plan and conduct activities/seminars/workshops related to quality enhancement.

7. To strengthen feedback mechanism from all stakeholders and effective use of feedback in quality improvement and institutional processes.

8. To create awareness on all Quality indicators of NAAC amongst teachers, staff and students of the department.

9. To undertake activities of Internal Academic Audit on six monthly basis and External Audit once in a year.

10. To prepare Self-Assessment Report (SAR) and contribute in University Self Study Report (SSR).

Annexure – II

RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION

- Regular faculty should be appointed in social sciences and languages on priority.
- More departments may be encouraged to apply for DST-FIST and UGC-SAP assistance.
- Increase collaborative linkages with national/international institutes with an aim to publish joint research publications and exchange of faculty and students.
- Strengthening interdepartmental linkages in teaching and research for promotion of multidisciplinary activities.
- To strengthen e-governance in the administration
- Augmentation of relevant and need based "Add-on" courses.
- Facilitating more number of teachers to participate in national and international seminars and conferences.
- Enhancing the quality of Research including publications in refereed journals in some departments.
- Institutionalizing consultancy and collaborative activities.
- Effective Personality Development Programs, so that the students become globally competitive.
- Strengthening the Placement and Career Counseling Activities.
- Efforts should be made to offer Choice-based credit system as per UGC guidelines for remaining academic programs.
- Cadre ratio for faculty to be maintained in every department as per UGC / AICTE guidelines.

I agree with the observations of the peer team as mentioned in this report.

17.1.2014

Signature of the Head of the Institution
Seal of the Institution

Vice-Chancellor
Devi Ahilya Vishwavidyalaya,
Indore

Signature of the Peer Team Members:

Peer Team Member As	Name and Designation	Signature with date
Chairperson	Prof. A M Pathan Former Vice-Chancellor Central University of Karnataka No.75/4, Ranoji Rao Road Basavgudi, Banglore -560 004, Karnataka.	17.01.14

Annexure – III

Number of institutions with selected options:1				
Slno.	Name of the Institute/Location	Accredited Status	EC Date	Cycles
1	Devi Ahilya Vishwavidyalaya	4	20/09/2000	Cycle1
	Tagore Marg	B+	16/09/2008	Cycle2
	Indore	A	21/02/2014	Cycle3
	452001			

This accreditation status is valid for a period of FIVE years with effect from EC date.

This Grade is valid till 21.02.2019

LOI to be submitted in July 2018

SSR should be ready by June 2018